



## Third Party Event - Registration Form

Thank you for supporting the Airdrie Food Bank (AFB). Proceeds and food collected at your event will provide hope and assistance to individuals and families in Airdrie and the surrounding communities. With your help, we are building a stronger community where neighbours help neighbours.

Please fill in the following information (print clearly):

### Contact

Name: \_\_\_\_\_  
Organization: \_\_\_\_\_  
Address: \_\_\_\_\_  
City: \_\_\_\_\_ Province: \_\_\_\_\_ Postal Code: \_\_\_\_\_  
Phone: \_\_\_\_\_ Alt Phone: \_\_\_\_\_  
Email: \_\_\_\_\_

### Event Information

Event Name: \_\_\_\_\_  
Date(s): \_\_\_\_\_ Time: \_\_\_\_\_  
Location: \_\_\_\_\_

**What will your event include?** (please check all that apply):

- |  |  |
|--|--|
| <input type="checkbox"/> Ticket Sales                  | <input type="checkbox"/> Food Donations      |
| <input type="checkbox"/> Silent Auction / Live Auction | <input type="checkbox"/> 50/50 and/or Raffle |
| <input type="checkbox"/> Cash Donations                | <input type="checkbox"/> Other: _____        |

**Request for Support** (please check all that apply):

We will do our best to fulfill each, based on availability.

- AFB representative to:  attend  for photo  speak at event  other: \_\_\_\_\_
- |  |   |
|--|---|
| <input type="checkbox"/> Volunteer(s). How many? _____           | <input type="checkbox"/> AFB banner and/or signage      |
| <input type="checkbox"/> Food collection box(es)                 | <input type="checkbox"/> AFB brochures, cards, handouts |
| <input type="checkbox"/> Cash donation jar(s)                    | <input type="checkbox"/> AFB logo                       |
| <input type="checkbox"/> Letter of Support                       | <input type="checkbox"/> AFB "Most Needed" list         |
| <input type="checkbox"/> Use of Airdrie Rotary Community Kitchen | <input type="checkbox"/> Tax Receipt Information        |
| <input type="checkbox"/> Food Support                            | <input type="checkbox"/> Other: _____                   |

**Promotion**

We will do our best to help you spread the word about your event. Please provide us with your event:

Website: \_\_\_\_\_

Social media: \_\_\_\_\_

Other: \_\_\_\_\_

Posters can be dropped off at our location. Photos and/or electronic versions of marketing materials can be emailed to [events@airdriefoodbank.com](mailto:events@airdriefoodbank.com).

**Where the Money Goes**

How would you like your fundraising dollars used (please check all that apply)?

- Hamper Program
- Fuel 4 Kids (school lunch program)
- R.J. Hawkey Breakfast Program
- Where Most Needed
- Snack Attack
- Other: \_\_\_\_\_

**Accepted and Agreed**

**Event Organizer**

**Event Approved by AFB**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

Send completed form to Quinn Donaldson at [events@airdriefoodbank.com](mailto:events@airdriefoodbank.com) or fax 403-948-9332.

**Airdrie Food Bank**

20 East Lake Way, Airdrie, Alberta, T4A 2J3 Phone: 403-948-0063

<b>Office Use Only:</b>	
Received: _____	Posted: _____ AGLC Report: _____
Cash Donations \$ _____ + _____ bags (\$ _____ ) = Event Totals \$ _____	
Notes: _____	