



## Community Kitchen Assistant - Summer Student

The Airdrie Food Bank is currently seeking a Community Kitchen Assistant to join our team for the summer. The successful candidate must be aged 17 to 30 years and a full-time student intending to return to their studies in the next school year.

We offer a range of programming for various groups. The Community Kitchen Assistant will have the opportunity to work with children, youth, adults and seniors.

Duties include:

- Assist in planning and delivery of kitchen classes and workshops including kids' cooking summer camp programming
- Be a resource for community members and groups renting the facility
- Support social media marketing of the kitchen
- Inventory kitchen equipment and help to maintain the space
- Other duties as required

Qualifications include:

- Passionate about the Airdrie Food Bank's mission
- Compassionate, caring and non-judgmental approach
- Able to exercise discretion and confidentiality at all times
- Interest in cooking
- Strong interpersonal skills, confident leading a small group
- Adaptable, flexible and able to multi-task in a fast paced environment
- Can work independently as well as within a team environment
- Strong computer skills (PC – Microsoft Outlook, Word, Excel)
- Willing to jump in when needed

Start date: June 25, 2018

End date: August 31, 2018

30 hours per week

Interested candidates should forward their resume and cover letter *indicating which position you are applying for* to Karen Kadatz, General Manager at [jobs@airdriefoodbank.com](mailto:jobs@airdriefoodbank.com) or fax 403-948-9332 by Monday May 21, 2018

*We thank all interested applicants, however, only those selected for an interview will be contacted. No phone calls please.*